



Training Courses offered by ONTO

Subject	Number of applicants	Per person	Duration	Dates & Time
Infection control	Min 20	£15.00 plus VAT	Half day	June, July, August, September, October, November
Health and Safety	Min 20	£15.00 plus VAT	Half Day	June, July, August, September, October, November
Manual Handling (People or Load) Theory and practice	Min 10	£40.00 plus VAT	Full day	June, July, August, September, October, November 9-3pm
First Aid	Min 20	£40.00 plus VAT	Half day	June, July, August, September, October, November
Certificated	Min 20	£15.00 plus VAT	Half day	
Not certificated				
Assertiveness Training	Min 20	£25 plus VAT	Full day	June, July, August, September, October, November
Preparation for Employment Interview Practice	Min 20	£25.00 plus VAT	Full day	June, July, August, September, October, November
Care planning and Documentation	Min 20	£15.00 plus VAT	Half day	June, July, August, September, October, November
Dementia care	Min 20	£15.00 plus VAT	Half day	June, July, August, September, October, November
Understanding the Mental Capacity Act	Min 20	£25.00 plus VAT	Half day	June, July, August, September, October, November
Fire Safety	Min 20	£20.00 Plus VAT	Half day	June, July, August, September, October, November Morning session Afternoon session
Team Building	Min 20	£25.00 Plus VAT	Full Day	June, July, August, September, October, November
Confidence Building	Min 20	£25.00 Plus VAT	Full Day	June, July, August, September, October, November
Help with Essay Writing	Min 10	£50.00 plus VAT	2 Half days	June, July, August, September, October, November

				Morning session Afternoon session
Medication Awareness	Min 20	£15.00 Plus VAT	Half day	June, July, August, September, October, November Morning session Afternoon session
Customer service	Min 20	TBC	3 Hours	June, July, August, September, October, November
Communication skills	Min 20	£25.00 plus VAT	Half day	June, July, August, September, October, November

If you are interested in attending of any of the training courses please contact our Administrator on 0113 2753888/08458330983 or email info@onto-ltd.co.uk